



**Date of Posting: June 22, 2019**

**Background:**

The Excellence Community Education Welfare Scheme (ECEWS) is a leading indigenous non-governmental organization that promotes access to qualitative healthcare, Education and economic strengthening opportunities for all Nigerians. Based in Uyo, Akwa Ibom State with a corporate office in Abuja, ECEWS has presence in 17 States across the South-South, South East, South West and North Central Nigeria with a strong client portfolio with the Global Fund to fight against AIDS, TB and Malaria, United States agency for international development (USAID), US CDC and The United Nations office of Projects. Since its founding in 2001, ECEWS has earned a solid reputation among its funders and is well-regarded by competitors and partners alike. The broadened scope of activities under its Global Fund (GF) TB-HIV Grant has created the need for increased staff capacity around new and enlarged areas of focus.

**Position Details.**

**Position: Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead)**

**Number of Persons: 2**

**Position Location: South-East Zone and South- South Zone**

**Position Summary:**

Incumbent is the zonal team lead and will be responsible for coordinating staff program activities in meeting program objectives, drawing plans and overseeing the implementation of the TB/HIV prevention, care and Treatment service delivery in line with the GF NG&SOP, NAP and M&E national plans on TB/HIV prevention, care and Treatment in the 4 states of Imo, Enugu, Ebonyi and Abia states across the South East zone and in the States of Cross River, Bayelsa, Edo and Delta in the South-South zone.

Incumbent will be responsible for providing support in developing and managing health programs that maximize development results and impact, coordinating and managing the technical services essential to the functioning and effective implementation of all programmatic activities across the 4 states in either zones, ensure that the systems (people, policies, processes and tools) that are necessary to play those roles exist and are fully operational. Providing technical assistance to supported facilities in establishing protocols for HIV/AIDS prevention, care and treatment and other health services that are consistent with national guidelines.

**Reporting & Supervision:**

The position reports to the Deputy Project Director/ Technical Lead. The position has a dotted line reporting relationship to the Executive Director/ Program Management Lead. The position regularly interacts with leads of all program management units like Finance, HR, PSM, Laboratory and Admin as well.

**Required Qualifications:**

- Degree in Medicine, Public Health or a related field; or a Master’s degree or equivalent in public health or related fields
- At least 10 years’ post NYSC experience in developing country health care programs or program support function 4 years of which must be at a senior management level within an international NGO or agency

**Desired Core Competencies:**

- Knowledge of the policies, regulations, reporting formats, and cultures of principal donors, including the Global Fund, USAID, EC, DFID, CDC/PEPFAR, and others
- Extensive clinical experience in care and treatment of HIV/AIDS patients
- Demonstrated experience in non-profit sector in a program management role especially in Global Fund programs or equivalent
- Strong supervisory and management skills
- Successful experience leading or authoring proposals and research papers
- Ability to lead teams and promote cross learning
- Ability to handle confidential information with discretion and make reasoned judgments in a timely fashion. Committing to a course of action without undue delay or prevarication
- Experience of dealing with difficult and sensitive situations in a professional manner.

**Position Details.**

**Position: Senior Technical Officer – PCT**

**Number of Persons: 2**

**Position Location: South East Zone**

**Position Summary:**

The position provides technical support for multidisciplinary HIV/AIDS care and treatment, working with organization clinicians and health facility- based site teams to implement care and antiretroviral treatment services. The objective of this position is to strengthen the leadership and the capacity of the supported facilities in the coordination with all stakeholders to ensure access to quality medical care and ARV treatment for HIV patients, to support the integration of HIV services within the health sector and to strengthen the clinical components of Tuberculosis, Malaria and other diseases.

**Reporting & Supervision:**

The position reports to the **Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead)**. The position regularly interacts with facility physicians and the zonal program implementation team.

**Required Qualifications:**

- Degree in Medicine, Public Health or a related field; or a Master’s degree or equivalent in public health or related fields will be an added advantage.
- At least 7 years’ post NYSC experience in developing country health care programs or program support function 4 years of which must be within an international NGO

**Desired Core Competencies:**

- Knowledge of the policies, regulations, reporting formats, and cultures of principal donors, including Global Fund, USAID, EC, DFID, CDC/PEPFAR, and others

- Extensive clinical experience in care and treatment of HIV/AIDS patients
- Demonstrated experience in non-profit sector in a program management role
- Ability to lead teams and promote cross learning
- Ability to handle confidential information with discretion and make reasoned judgments in a timely fashion. Committing to a course of action without undue delay or prevarication
- Experience of dealing with difficult and sensitive situations in a professional manner.

### **Position Details.**

**Position: Senior Program Officer**

**Number of Persons: 1**

**Position Location: South- South Zone**

### **Position Summary:**

The incumbent will Provide technical support and strategic guidance on ECEWS gender programming , working closely with teams to develop and oversee strategies to overcome gender-related barriers to accessing services, including user fees and transport limitations, design and adapt training for health providers on issues such as respectful care, gender sensitive health service delivery, gender-based violence and engaging men in health, working with teams to strengthen gender components of training and job aids brand by community health workers. The incumbent will also provide supporting supervision to OSS within the zone.

### **Reporting & Supervision:**

The position reports to the **Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead)**. The position regularly interacts with facility staff and the zonal program implementation team.

### **Required Qualifications:**

- Bachelor degree in science, social science, Arts or humanities
- Minimum 7 years’ experience working on international health issues including HIV, with at least two years working on HIV/AIDS counseling and testing programs in international or resource poor settings.
- Fluency in English; excellent communication skills required
- At least 7 years’ post NYSC experience in developing country health care programs or program support function 4 years of which must be within an international NGO or equivalent

### **Desired Core Competencies:**

- Extensive experience working with KPs
- Ability to work independently with minimal supervision.
- Knowledge of public health information, education, and communications methodology in an African development context. Experience supervising and/or training others preferred.
- Demonstrated ability in maintaining close counterpart relationships, both governmental and in partner sites and communities;
- Strong interpersonal skills and ability to work cross-culturally with diverse teams
- High degree of judgment, maturity, ingenuity and originality to interpret strategy, to analyze, develop and present work and to monitor and evaluate implementation of programs.

### **Position Details.**

**Position: Senior Program Officer**

**Number of Persons: 1**

**Position Location: South- East Zone**

### **Position Summary:**

The incumbent will be responsible for overseeing the design, coordination, and support for implementation of community-based HIV service delivery and the supportive supervision of the OSS for KPs (FSW, MSM, TWG, PWIDs) in line with Global Fund (GF) TB-HIV Model. S/he will work as a member of the advisory team working with other staff members, Ministries of Health, and other key stakeholders on developing/updating guidelines and protocols for inclusion of community participation. This effort includes overseeing activities in the OSS, supporting the implementation of referral pathways and bi-directional referral systems between the national program and the KP led community-based initiatives. S/he will work in close collaboration with supported facilities to make sure animators (peer to peer outreach workers) supported by ECEWS are trained and have the requisite technical support to provide basic, but quality HIV care and treatment services to their clients. S/he will maintain a strong and collaborative relationship with key partners and stakeholders to strengthen community-based HIV counseling and testing services and referrals for care, treatment, and support services at the community and health facility levels. S/he will provide leadership to community-based organizations to implement an evidence- based prevention intervention in line with the national guidelines.

### **Reporting & Supervision:**

The position reports to the **Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead)**. The position regularly interacts with facility staff and the zonal program implementation team.

### **Required Qualifications:**

- Bachelor degree in science, social science, Arts or humanities
- Minimum 7 years’ experience working on international health issues including HIV, with at least two years working on HIV/AIDS Prevention, Care and Treatment programs in resource poor settings.
- Fluency in English; excellent communication skills required
- At least 7 years’ post NYSC experience in developing country health care programs or program support function 4 years of which must be within an international NGO or equivalent

### **Desired Core Competencies:**

- Extensive experience working with KPs
- Ability to work independently with minimal supervision.
- Knowledge of public health information, education, and communications methodology in an African development context. Experience supervising and/or training others preferred.
- Demonstrated ability in maintaining close counterpart relationships, both governmental and in partner sites and communities;
- Strong interpersonal skills and ability to work cross-culturally with diverse teams

- High degree of judgment, maturity, ingenuity and originality to interpret strategy, to analyze, develop and present work and to monitor and evaluate implementation of programs.

### **Position Details.**

**Position: Logistics Officer**

**Number of Persons: 3**

**Position Location: South- South Zone (1) and South- East Zone (2)**

### **Position Summary:**

The Logistics Officer will plan, support and implement an efficient logistics and supply chain management system in collaboration with the PSM lead for ECEWS in accordance with donor requirements and stipulated guidelines of the Federal Government of Nigeria

### **Reporting & Supervision:**

The position reports to The Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead), position has a dotted line reporting relationship to PSM Lead. The position regularly interacts with facility staff and the zonal program implementation team and the Admin team as well.

### **Required Qualifications:**

- A minimum of Bachelor's degree in Pharmacy or other relevant field with prior relevant field experience in supply chain management and HIV/AIDS monitoring and evaluation.
- Experience in related programming in developing countries.
- Experience in Pharmacy Logistics and Supply Chain Management.
- Experience in HIV/AIDS Monitoring and Evaluation
- Proficiency in MS Access, SPSS, MS Excel, MS Word, MS Power Point and other Office packages.
- Proficiency in the use of email and internet.
- Fluency in English; excellent communication and report writing skills required

### **Desired Core Competencies:**

- Be able to use pharmaceutical tracking tools to input data into stand-alone and web-based data bases/systems for the purpose of monitoring drug use and needs across ECEWS supported sites.
- Be familiar with and able to use monitoring and evaluation tools for the tracking of pharmaceutical products.
- Be familiar with and have the ability to deploy the Logistics and Health Program Management Information Program for the purpose of Pharmacy logistics and Monitoring
- Be a resource person for the training of site level staff on pharmacy logistics and monitoring
- High degree of judgment, maturity, ingenuity and originality to interpret strategy, to analyze, develop and present work and to monitor and evaluate implementation of programs.

### **Position Details.**

**Position: Technical Officer, Laboratory Services**

**Number of Persons: 2**

**Position Location: South- East Zone**

### **Position Summary:**

The incumbent provides technical support in the planning and implementation of high quality laboratory services required for HIV/AIDS care and treatment services, reproductive health, TB and other related and emerging chronic/contagious diseases, will provide support to the design, planning and implementation of laboratory services according to national and international standards and develop guidelines, tools, SOPs and recommendations related to implementation, monitoring laboratory total quality management at ECEWS supported sites and facilities.

### **Reporting & Supervision:**

The position reports to Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead), position has a dotted line reporting relationship to The Laboratory Manager The position regularly interacts with facility staff and the zonal program implementation team as well.

### **Required Qualifications:**

- Bachelor's degree in Medical Laboratory Science
- Valid license to practice as Medical Laboratory Scientist and registration with MLSCN. Must possess four years' experience in a practical setting.
- Knowledge and experience in the design, implementation and management of laboratory services in HIV/AIDS, TB, Malaria and other emerging chronic and contagious diseases preferred
- Proficiency in Microsoft office applications including database software
- Experience in Logistics and Supply Chain Management.
- Experience in HIV/AIDS monitoring.
- At least 7 years' post NYSC experience in developing country health care programs or program support function 4 years of which must be within an international NGO

### **Desired Core Competencies:**

- General understanding and knowledge of financial, operational and quality management systems of the laboratory;
- Familiarity with standards and federal/state regulations affecting the laboratory and laboratory practices within a hospital environment.
- Ability to demonstrate independent judgment, knowledge of regulatory national and international agency standards
- Experience in Laboratory Information Systems and Microsoft Word, Excel and Access preferred.
- Experience in a clinical laboratory setting in the areas of molecular diagnosis, viral load determination, drug resistance testing, genotyping and nucleic acid sequencing is an added advantage.
- Proficiency in MS Access, SPSS, MS Excel, MS Word, MS Power Point and other Office packages.
- Proficiency in the use of email and internet.
- Fluency in English; excellent communication and report writing skills required

## **Position Details.**

**Position: Monitoring and Evaluation Officer**

**Number of Persons: 2**

**Position Location: South- East Zone**

### **Position Summary:**

Achievement in the project depend largely on periodic reporting of complete, accurate, excellent and timely program service statistics funders, state governments and other stakeholders. Therefore, he or she will guide the drive to achieve set targets through establishment of effective program Monitoring and Evaluation systems at all supported entities in the state, the incumbent will establish and strengthen mechanism for routine tracking and assessment of project outcomes at all supported entities in the state.

### **Reporting & Supervision:**

The position reports to The Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead), position has a dotted line reporting relationship to the Monitoring and Evaluation Manager The position regularly interacts with facility staff and the zonal program implementation team as well.

### **Required Qualifications:**

- Minimum of HND (Medical Records) or Bachelor Degree.
- At least 5 years' post NYSC experience in developing country health care programs or program support function 2 years of which must be within an international NGO or equivalent

### **Desired Core Competencies:**

- Experience working in the M&E, Research or Computer fields will be an added advantage
- Skills using MS Excel, MS Access, SPSS and/or SAS and Epi-Info highly desirable but not necessary as trainings will be provided
- Strong data management and analysis skills
- Hands on experience in the use of computer (Word processing, Excel, and database programs).
- Knowledge of and experience in spreadsheet and database management work.
- Good communication and reporting skills including proficiency in both written and spoken English.

## **Position Details.**

**Position: Senior Finance Officer**

**Number of Persons: 1**

**Position Location: South- East Zone (To be based in Uyo HQ Office)**

### **Position Summary:**

The senior Finance Officer has the responsibility to participate in accounting, financial and other administrative policy planning and development. He should take part in preparing the zones annual budget on the basis of program narratives and work plans, scheduling expenditures, analyzing variances, initiating corrective actions. He designs forms for financial data capturing; installs and manages the organization's electronic accounting systems, and ensures that books of account are kept in accordance with the Generally Accepted Governmental Accounting Standards (GAGAS) with particular respect to the GF regulations. He is also responsible for procurement processes in the zone and ensuring that fund is available for use in accordance with program activities work plan. He monitors and reviews accounting and related systems report such as monthly pipelines and progress reports for grantors, management and regulatory authorities to ensure compliance, accuracy and completeness; makes sure that stock taking is done on a monthly basis. He manages and maintains the organization's banks relations through correspondences and bank reconciliation; supervises the process of project finance close-out.

### **Reporting & Supervision:**

The position reports to The Senior Technical Advisor – PCT/ Clinical Services (Zonal Team Lead), position has a dotted line reporting relationship to the Finance Manager The position regularly interacts with facility staff and the zonal program implementation team as well.

### **Required Qualifications:**

- University degree in Accounting or Numeric Sciences
- Minimum 8 years core Accounting and financial operations experience.
- Minimum of 3 years' experience in managing GF project funds
- A professional Certification in Accounting will be an added advantage.
- An MBA is an Added Advantage.
- Fluency in speaking, reading, and writing English

### **Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and database programs).
- Strong data management and analysis skills
- Strong Numeric skills.
- Strong organizational and prioritization skills
- Strong computer spreadsheet and word processing skills with ability to use sage and or Quickbook
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

## **Position Details.**

**Position: Finance Assistant**

**Number of Persons: 1**

**Position Location: South- East Zone**

### **Position Summary:**

This Finance assistant support will include but not limited to supervision and coordination of the provision of all financial support required for the project, ensuring that appropriate control reporting structures are maintained in accordance with ECEWS and donor rules and regulations at the zonal office. H/she will coordinate and act as focal point for issues relating to finance including payment of travel allowances, process of invoices and receipt of funds at the zonal office

**Required Qualifications:**

- University degree in Accounting or Numeric Sciences
- Minimum 4 years core Accounting and financial operations experience.
- Minimum of 1 years' experience in managing GF project funds or equivalent
- A professional Certification in Accounting will be an added advantage.
- Fluency in speaking, reading, and writing English

**Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and database programs).
- Strong data management and analysis skills
- Strong Numeric skills.
- Strong organizational and prioritization skills
- Strong computer spreadsheet and word processing skills with ability to use sage and or QuickBooks
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

**Position Details.**

**Position: Administrative Officer**

**Number of Persons: 1**

**Position Location: South- East Zone**

**Position Summary:**

The Admin Officer shall manage all administrative, human resources, procurement activities, his support will include but not limited to supervision and coordination of the provision of all administrative and personnel support required for the project, ensuring that appropriate control reporting structures are maintained in accordance with ECEWS and donor rules and regulations at the field office. H/she will coordinate and act as focal point for issues relating to Administrative matters (including salary payment, travel allowances, accrued annual leave etc.) at the zonal office.

**Reporting & Supervision:**

The position reports to the **Administrative Manager**. The position regularly interacts with facility staff and the zonal program implementation team.

**Required Qualifications:**

- University degree in Humanities, Numeric/ Social Science
- Minimum 5 years' experience in office administration and operations
- Minimum of 2year experience in a GF funded project or equivalent in a similar position.

**Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and database programs).
- Strong data management and analysis skills
- Strong organizational and prioritization skills
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

**Position Details.**

**Position: Administrative Assistant**

**Number of Persons: 3**

**Position Location: HQ (1) & South- East Zone (2)**

**Position Summary:**

The Admin Assistant shall support all administrative, human resources, procurement activities, his/her support will include but not limited to the provision of all administrative support required for the project, ensuring that appropriate control reporting structures are maintained in accordance with ECEWS and donor rules and regulations at the field office. H/she will coordinate and act as focal point for issues relating to Administrative matters (including salary payment, travel allowances, accrued annual leave etc.) at the zonal office.

**Reporting & Supervision:**

The position reports to the **Admin Officer**. The position regularly interacts with facility staff and the zonal program implementation team.

**Required Qualifications:**

- University degree in Humanities, Numeric/ Social Science
- Minimum 2 years' experience in office administration and operations
- Experience in a GF funded project in a similar position will be an advantage

**Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and database programs).
- Strong data management and analysis skills
- Strong organizational and prioritization skills
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

**Position Details.**

**Position: Institutional Capacity Strengthening Advisor**

**Number of Persons: 1**

**Position Location: South- South Zone (Cross River)**

**Position Summary:**

The Institutional Capacity Development Specialist will be responsible for strengthening the capacity of State actors in line with the Global Fund goal of Implementing programs with States as Sub recipients, the Advisor will carry out various system strengthening activities with the State Ministry of Health, State Agency for AIDS Control and other relevant agencies through assessing and identifying major gaps in capacity of State Government systems using the NOCAT tool and developing capacity of state systems through appropriate training and systems strengthening activities. He/she shall be engaging with key relevant government institutions and stakeholders to follow up on activities and action plans.

**Reporting & Supervision:**

The position reports to the Deputy Project Director/ Technical Lead. The position has a dotted line reporting relationship to the Executive Director/ Program Management Lead. The position regularly interacts with zonal program implementation team, leads of all program management units like Finance, HR, PSM and Admin as well as government institutions, and other counterparts across the project.

**Required Qualifications:**

- Degree in business administration, public administration, economics, or another relevant discipline from an accredited university (Master's degree or other advanced degree preferred);
- At least 10-12 years of experience in Nigerian institutional development
- Minimum of 5 years in a similar position in an NGO
- Minimum of 2 year experience in a GF funded project in a similar position.

**Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and power point presentation skill).
- Experience in the evaluation of Institutional Frameworks
- Experience designing capacity building events and facilitating training sessions for a variety of audiences;
- Certified Organizational Development/ QA/QC expert is an advantage.
- Ability to work independently and effectively within tight deadlines;
- Knowledge of the GF/USAID assistance policies, programs and related procedures is a plus.
- Fluency in written and spoken English Proficiency with other relevant local languages
- Strong organizational and prioritization skills
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

**Position Details.**

**Position: Zonal Capacity Strengthening Officer**

**Number of Persons: 1**

**Position Location: South- South Zone**

**Position Summary:**

The Institutional Capacity Building officer will play a key role in supporting the Institutional Capacity Advisor in implementing activities including capacity assessments, identification of major gaps in capacity of systems using the NOCAT tool and to develop capacity of state systems through appropriate training and systems strengthening activities. He/she shall be engaging with key relevant government institutions and stakeholders to follow up on activities and action plans.

**Reporting & Supervision:**

The position reports to the **Zonal Capacity Strengthening Advisor**. The position regularly interacts with zonal program implementation team, leads of all program management units like Finance, HR, PSM and Admin as well as government institutions, and other counterparts across the project.

**Required Qualifications:**

- Degree in business administration, public administration, economics, or another relevant discipline from an accredited university.
- At least 7 years of experience in Nigerian institutional development
- Minimum of 3 years in a similar position in an NGO
- Minimum of 2 year experience in a GF funded project in a similar position.

**Desired Core Competencies:**

- Hands on experience in the use of computer (Word processing, Excel, and power point presentation skill).
- Experience in the evaluation of Institutional Frameworks
- Experience designing capacity building events and facilitating training sessions for a variety of audiences;
- Certified Organizational Development/ QA/QC expert is an advantage.
- Ability to work independently and effectively within tight deadlines;
- Knowledge of the GF/USAID assistance policies, programs and related procedures is a plus.
- Fluency in written and spoken English Proficiency with other local languages (efik and other South –South dialects).
- Strong organizational and prioritization skills
- Excellent interpersonal and communication skills
- Ability to work independently with minimal supervision, to be able to accept and discharge substantial responsibilities, to prioritize work assignments, to meet deadlines, and to exercise professional judgment

**Position Details.**

**Position: Drivers**

**Number of Persons: 5**

**Position Location: South- South(Edo, Delta) & South – East Zones( Enugu, Abia, Ebonyi, Imo)**

**Position Summary:**

The position provides reliable and secure driving services to the project team. The incumbent will ensure proper use of vehicle and ensure day-to-day maintenance of the assigned vehicle. The incumbent projects a professional company image through interaction, appearance and positive attitude.

**Reporting & Supervision:**

The position reports to the Administrative Assistants of their respective zones. The position regularly interacts with State/Zonal program implementation team, the logistics officer, and the HQ Administrative unit as well.

**Required Qualifications:**

- Minimum relevant qualification from secondary academic institution. Valid Driver's license. Knowledge of Microsoft Office and telephone protocol.
- Previous experience in conducting liaison work with government and international agencies and NGOs
- Minimum 3 years' work experience as a driver; safe driving record; knowledge of driving rules and regulations and skills in minor vehicle repair.
- Duties require professional verbal and written communication skills and the ability to type.
- Knowledge of Auto Mechanical repairs is a n Advantage

**Desired Core Competencies:**

- Demonstrates excellent knowledge of driving rules and regulations and skills in minor vehicle repair
- Demonstrates excellent knowledge of protocol
- Demonstrates excellent knowledge of security issues
- Consistently approaches work with energy and a positive, constructive attitude
- Remains calm, in control and good humored even under pressure
- Responds positively to critical feedback and differing points of views

**Note**

**The advertised position is full time. This vacancy will close on the 30<sup>th</sup> of June, 2019**

ECEWS has a competitive compensation package, interested candidates may submit a one-page capability statement and an updated resume as a **single document** with full names as title of the document to [careers@ecews.org](mailto:careers@ecews.org) with position and location clearly stated as subject of the email. ECEWS is an equal opportunity employer and strongly advise female qualified applicant to apply for any of the positions listed above. **only shortlisted candidates will be contacted.**